



**ACQUISITION  
TECHNOLOGY  
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**OFFICE OF THE UNDER SECRETARY OF DEFENSE  
3000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-3000**

**JAN 06 2009**

**MEMORANDUM FOR DEPARTMENT OF DEFENSE (DoD) REGIONAL  
COUNCILS**

**SUBJECT: Realignment of the DOD Regional Councils for Small Business Education  
and Advocacy**

On June 2, 2008, I participated in the National Regional Council Conference, along side officers from the Department of Defense (DoD) Regional Councils for Small Business Education and Advocacy (the Regional Councils), the DoD Small Business Directors, and the Deputy Director of the DoD Office of Small Business Programs (OSBP). The focus of the Conference was creating business strategies to enhance and reinvigorate the Regional Councils.

During the Conference, Council members expressed concern over a broad range of subject matter. Chief among these concerns are:

1. Status of the Washington District of Columbia (D.C.) Regional Council
2. Strengthening the communication link between the DoD Office of Small Business Programs (OSBP) and the Regional Councils
3. Recognition of the value and need for the Regional Councils within DoD hierarchy
4. Regional Council Membership (maintaining and increasing)
5. Voting Rights and who may hold office in the Regional Councils.

I assure you that each of the topics identified above will be addressed separately in forthcoming memoranda. The Regional Councils are a valuable resource not only for the DoD Small Business Program but for all acquisition professionals within the Department, as well as other Federal agencies and the private sector. This office will never lose sight of the fact that membership in the Regional Councils requires dedication and the willingness to go that "extra" mile. These are the attributes of the consummate professional.

The purpose of this memorandum is to clarify the future status of the D.C. Regional Council. Over the past several years participation in the D.C. Regional Council has fallen off dramatically. Given this situation, the question was put to the floor of whether the Regional Councils as a whole would be better served by combining the D.C. Regional

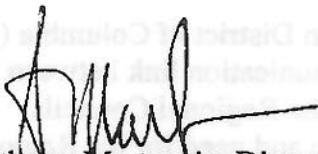


Council with the Mid-Atlantic Regional Council. By a show of hands, it was overwhelmingly agreed to merge the D.C. Regional Council with the Mid-Atlantic Regional Council.

Part 1 of the Policy Guidance contains details associated with the geographical alignment of the Regional Councils. Part 1 has been revised to reflect the incorporation of the D.C. Regional Council into the Mid-Atlantic Regional Council, and the subsequent downsizing of the eight Regional Councils into seven. Please review the draft revisions and provide comments within 30 days. In addition, Part 2 of the Policy Guidance describes many of the operational processes established for the Regional Councils. In keeping with Part 2, any residual funds accountable to the former D.C. Regional Council should be transferred to the Mid-Atlantic Regional Council or sent directly to the general fund of the U.S. Treasury.

I would like to take this opportunity to thank the Regional Council members for their outstanding support of the small business program. Your enthusiasm, dedication, and talent set an example for acquisition professionals throughout the Federal Government. It was a pleasure to meet with many of you at the National Regional Council Conference meeting and I know you will achieve great successes in the years to come.

Please contact Lee Renna if you have any questions or concerns regarding this memorandum. Ms. Renna can be reached at 703-604-0157 x180 or at [marylee.renna@osd.mil](mailto:marylee.renna@osd.mil).



Anthony Martoccia, Director

Attachment:  
As stated