



OSBP Acquisition Support Guidebook

Getting through Peer Reviews – Expectations for Success

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Overview

- **Purpose - OSBP Acquisition Guidebook**
- **Objective - OSBP Acquisition Guidebook**
- **Acquisition Support Role - Small Business Professionals**
- **Acquisition Process Overview (general)**
- **Peer Reviews & Why They Matter**
 - OSBP Expectations
- **Overview of the OSBP Acquisition Guidebook**
 - Table of Contents
 - Structure of Guidebook
 - Features
 - Navigation
 - Process for Maintenance Updates
 - Future Versions

Purpose - OSBP Acquisition Guidebook



- Agency assistance for new Small Business Career Field
 - Small Business Professionals (SBPs) - Acquisition Support Role
 - [FAR 19.201](#) – National Policy on Small Business Utilization
 - [FAR 7.104](#):
 - (a) Acquisition planning should begin as soon as the agency need is identified, preferably well in advance of the fiscal year in which contract award or order placement is necessary. In developing the plan, the planner shall form a team consisting of all those who will be responsible for significant aspects of the acquisition, such as contracting, **small business**, fiscal, legal, and technical personnel.
- DoD SBPs - Members of Defense Acquisition Workforce

OSBP Acquisition Guidebook does not duplicate or replace
[Defense Acquisition Guidebook \(DAG\)](#)



Objective - OSBP Acquisition Guidebook

“Establish DoD OSBP Expectations – Successful Peer Reviews”

- **Why is this the Objective?**
 - **Answer:** DoD OSBP is using this ‘guidebook’ to establish expectations for successful Peer Review outcomes (i.e., desired end state)
- **What does OSBP *expect* for success?**
 - **Answer:** Pre-coordination of small business acquisition strategies
 - Facilitates early review/buy-in; enables timely collaboration if rework needed
 - Ensures correct and consistent use of DoD OSBP Best Practices
 - Small Business Utilization

Acquisition Support - Agency SBP's
Doing things right upfront = successful outcomes in Peer Reviews



Acquisition Support Role of SBPs

- **DoD SBPs support all types of DoD Acquisitions (mission-driven)**
 - Major Defense Systems ([DoDI 5000.02](#))
 - Defense Services ([DoDI 5000.74](#) and [FAR Part 37](#))
 - Business Systems ([DoDI 5000.75](#))
 - R&D Contracting ([FAR Part 35](#))
 - Construction & Architectural--Engineering Services ([FAR Part 36](#))
- **SBPs must fully engage as ‘acquisition experts’**
 - Acquisition planning activities
 - Source selection evaluations / award processes
 - Sole source - fact finding, negotiation, award processes
 - Post-award activities

Acquisition Support provided on an Enterprise-wide Basis

Acquisition Support Peer Review Phases



Getting through Peer Reviews – Expectations for Success

*Creating Maximum Opportunities for Small Business
(Prime Contracts & Subcontracts)*

DoD OSBP is a standing member on all DoD Peer Reviews

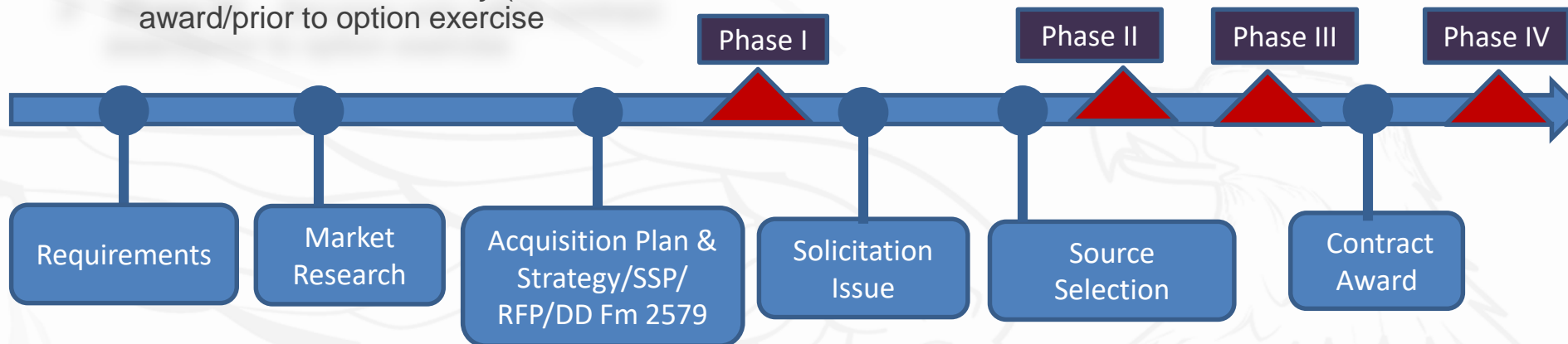
DoD Peer Review \$ Thresholds (Component Peer Review thresholds below these levels)

Pre-Award (Competitive); \$1B+

- **Phase I** - Prior to issuance of solicitation
- **Phase II** - Prior to request for final proposal revisions
- **Phase III** - Prior to contract award
- **Phase IV** – *Services only* (after contract award/prior to option exercise)

Pre-Award (Non-Competitive); \$500M+

- Prior to Negotiations
- Prior to Contract Award



Notional - Competitive Acquisition Process with Peer Review Phases

DOD OSBP-Issued Acquisition Support Guidebook



10 Feb 2017

- ✓ Desktop tool for Small Business Professional (SBP) workforce
- ✓ Future updates driven by value-added content changes and maintenance updates



Utilization of Small Business Concerns In DoD Acquisitions

Acquisition Support

A Guide for DoD Small Business Professionals

Getting through Peer Reviews – Expectations for Success
Creating Maximum Opportunities for Small Business
(Prime Contracts & Subcontracts)

OFFICE OF SMALL BUSINESS PROGRAMS
Washington D.C. – 10 February 2017



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**OSBP Acquisition Guidebook 'Table of Contents'
Transition Presentation – Actual Guidebook**



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