



# **KEY ELEMENTS OF A SUCCESSFUL NUNN-PERRY AWARD PACKAGE**

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**DEFENSE CONTRACT MANAGEMENT AGENCY**



# PURPOSE OF AWARD

- **RECOGNITION OF DoD MENTOR PROTÉGÉ PROGRAM MENTOR'S AND PROTÉGÉ'S WHO HAVE EXCELLED IN THE FOLLOWING AREAS:**
  - **TECHNICAL ASSISTANCE**
  - **PROTÉGÉ GROWTH**
  - **IMPACT ON THE PROTÉGÉ'S DEVELOPMENT**



# HISTORY OF AWARD

- **IN HONOR OF FORMER SENATOR SAM NUNN**

- Sponsored legislation to create the DoD Mentor Protégé Program

- **IN HONOR OF FORMER SECRETARY OF DEFENSE WILLIAM PERRY**


- **IMPLEMENTATION OF THE PROGRAM**

- **26 YEARS STRONG**



# AWARD CRITERIA/ELIGIBILITY REQUIREMENTS

- **AWARD CRITERIA** – Return on Investment (ROI), Direct support of DoD or Agency (Departments Mission and Challenges), Value of technical assistance, Protégé development and growth, Management and utilization of HBCUs/PTAC/SBDCs/MI
- **ELIGIBILITY REQUIREMENTS** – Mentor Protégé team that:
  - Approved by OSD OSBP or DoD Agency
  - Performance period of one year or greater
  - Has not previously won a Nunn-Perry Award
  - Submits nomination package on time and in accordance with nomination procedures



# NOMINATION/SELECTION PROCEDURES

- **NOMINATION CAN BE RECEIVED VIA EMAIL FROM EITHER THE MENTOR OR PROTÉGÉ**
  - **Must include an endorsement/approval from the program manager of the sponsoring agency**
- **SELECTION PROCEDURES—**
  - **Must meet eligibility requirements/nomination procedures**
  - **Compliant packages will be considered for award**
  - **Review panel determined by the OSD OSBP Director for Technology and Innovation**
  - **Reimbursable and Credit agreements reviewed separately**



# DISQUALIFIERS

- **Reporting of incorrect data**
- **Late submissions**
- **Incomplete package**
- **Open investigations with DoDIG**
- **No SAR or annual performance report from DCMA**
- **Incorrect format of package**



# DISQUALIFIERS/EXECUTIVE SUMMARY

## ➤ DISQUALIFIERS

- Reporting of incorrect data
- Late submissions
- Incomplete package
- Open investigations with DoDIG
- No SAR or annual performance report from DCMA
- Incorrect format of package

## ➤ EXECUTIVE SUMMARY

- ARIAL FONT, 10+ FONT SIZE
- PROVIDE OVERVIEW OF MENTOR AND PROTEGE
- DESCRIBE THE MENTOR AND PROTÉGÉ'S RELATIONSHIP
- DESCRIBE HOW THE RELATIONSHIP AFFECTS DoD AND THE INDUSTRIAL DATABASE





# NOMINATION FACTORS

- **FACTOR A – PROTÉGÉ GROWTH**
  - **TOTAL #**
  - **PRIME AND SUBCONTRACT**
- **FACTOR B – PROTÉGÉ DEVELOPMENT**
  - **TECHNICAL BUSINESS INFRASTRUCTURE TASKS**
  - **TECHNICAL CERTIFICATIONS**
  - **ENHANCED BUSINESS INFRASTRUCTURE**
  - **TECHNOLOGY TRAINING UTILIZATION OUTSIDE OF DoD**
- **FACTOR C – VALUE OF TECHNICAL ASSISTANCE (Warfighter/National Security)**
  - **VALUE ADDED (NEW TECHNOLOGY)**
  - **VALUE ADDED (BUSINESS INFRASTRUCTURE) (CREDIT AGREEMENT ONLY)**
  - **INTEROPERABILITY WITH OTHER DoD, FEDERAL OR COMMERCIAL PROGRAM**
  - **KNOWLEDGE TRANSFER**
  - **IN-HOUSE EFFICIENCIES PROVIDED BY DEVELOPMENTAL ASSISTANCE**





# NOMINATION FACTORS cont.,

## ➤ **FACTOR D – PROGRAM MANAGEMENT**

- **EXECUTIVE AND MANAGEMENT COMMITMENT**

- **MILESTONES MET**

- **PERFORMANCE COSTS**

- **BETTER BUYING POWER INITIATIVES EVIDENCED**

- **NEW BUSINESS OR SUBCONTRACT RELATIONSHIPS ESTABLISHED**

- **TIMELY AND ACCURATE REPORTS TO OSBP AND DCMA**

## ➤ **FACTOR E – HBCU’S, MSI’S, PTAC’S AND SBDC’S**

- **COMMITMENT EVIDENCED**

- **VALUE ADDED SERVICES**

- **UTILIZATION OF STEM INTERNS (UNDERGRADUATE OR GRADUATE)**

- **LEVEL OF SUPPORT AND NECESSITY TO COMPLETE MILESTONES**

# 2017 Nunn-Perry Awards Nomination Package Template

## SPECIFIC INSTRUCTIONS

- A. Complete and submit one (1) executive summary including agency endorsement per nomination.
- B. Complete **Factors A, B, C, D, and E**. See Paragraph K below
- C. Provide support documentation for DoD Protégé Growth factors:
  - Copies of all approved DCMA Semi-Annual and Annual Reports (copies do not count toward Nominee's total page limits)
- D. Nomination is not to exceed twelve (12) pages. Assemble in following sequence:
  - Executive Summary, (one page maximum)
  - Acronym definitions, if required, (one page maximum)
  - Factors A, B, C, D, and E (two pages maximum per factor)
  - Copies of all approved DCMA Semi-Annual and Annual Reports (does not count toward the twelve page limit)

- E.** Word-processing instructions:
  - Arial font, not smaller than 10 point
  - Letter-sized pages with portrait orientation
  - Standard page-width text (i.e., no columns)
  
- F.** Prior to email transmission, convert and merge the files into one (1) PDF file, and assembled in the sequence, as described in Paragraph D above. Attach only the PDF file to your email transmission
  
- G.** Please title the PDF file and the email subject as: “*DOD MENTOR NAME –DOD PROTÉGÉ NAME – FY17 NUNN-PERRY AWARDS NOMINATION*”
  
- H.** Please include a brief transmittal statement, including a Point of Contact, in the email
  
- I.** Please attach only one (1) nomination per email submission.
  
- J.** Instructions for **Factors A, B, C, D, and E**
  - The purpose of these Factors is to describe how the mentor and protégé have demonstrated excellence in their relationship
  - Bullet format is preferred for responses to each Factor criteria area
  - Limit responses to two (2) pages per Factor. Charts, graphs, and/or tables will count towards the two-page per Factor limitation
  - Do not include attachments – including forms of electronic media such as sound clips, picture or video clips. These are cause for determining the nomination to be non-compliant
  - All data included should be supported by:



**READ, FOLLOW INSTRUCTIONS,  
BE TIMELY!!!**

**QUESTIONS??????**