KEY ELEMENTS OF A SUCCESSFUL NUNN-PERRY AWARD PACKAGE

SHELLY THOMAS, ASSISTANT DIRECTOR
DEFENSE CONTRACT MANAGEMENT AGENCY
PURPOSE OF AWARD

- RECOGNITION OF DoD MENTOR PROTÉGÉ PROGRAM MENTOR’S AND PROTÉGÉ’S WHO HAVE EXCELLED IN THE FOLLOWING AREAS:
  - TECHNICAL ASSISTANCE
  - PROTÉGÉ GROWTH
  - IMPACT ON THE PROTÉGÉ’S DEVELOPMENT
HISTORY OF AWARD

- IN HONOR OF FORMER SENATOR SAM NUNN
  - Sponsored legislation to create the DoD Mentor Protégé Program

- IN HONOR OF FORMER SECRETARY OF DEFENSE WILLIAM PERRY
  - IMPLEMENTATION OF THE PROGRAM
  - 26 YEARS STRONG
AWARD CRITERIA/ELIGIBILITY REQUIREMENTS

AWARD CRITERIA – Return on Investment (ROI), Direct support of DoD or Agency (Departments Mission and Challenges), Value of technical assistance, Protégé development and growth, Management and utilization of HBCUs/PTAC/SBDCs/MI

ELIGIBILITY REQUIREMENTS – Mentor Protégé team that:
- Approved by OSD OSBP or DoD Agency
- Performance period of one year or greater
- Has not previously won a Nunn-Perry Award
- Submits nomination package on time and in accordance with nomination procedures
NOMINATION/SELECTION PROCEDURES

- NOMINATION CAN BE RECEIVED VIA EMAIL FROM EITHER THE MENTOR OR PROTÉGÉ
  - Must include an endorsement/approval from the program manager of the sponsoring agency

- SELECTION PROCEDURES–
  - Must meet eligibility requirements/nomination procedures
  - Compliant packages will be considered for award
  - Review panel determined by the OSD OSBP Director for Technology and Innovation
  - Reimbursable and Credit agreements reviewed separately
DISQUALIFIERS

- Reporting of incorrect data
- Late submissions
- Incomplete package
- Open investigations with DoDIG
- No SAR or annual performance report from DCMA
- Incorrect format of package
DISQUALIFIERS/EXECUTIVE SUMMARY

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EXECUTIVE SUMMARY

- ARIAL FONT, 10+ FONT SIZE
- PROVIDE OVERVIEW OF MENTOR AND PROTEGE
- DESCRIBE THE MENTOR AND PROTÉGÉ’S RELATIONSHIP
- DESCRIBE HOW THE RELATIONSHIP AFFECTS DoD AND THE INDUSTRIAL DATABASE
NOMINATION FACTORS

- **FACTOR A – PROTÉGÉ GROWTH**
  - TOTAL #
  - PRIME AND SUBCONTRACT

- **FACTOR B – PROTÉGÉ DEVELOPMENT**
  - TECHNICAL BUSINESS INFRASTRUCTURE TASKS
  - TECHNICAL CERTIFICATIONS
  - ENHANCED BUSINESS INFRASTRUCTURE
  - TECHNOLOGY TRAINING UTILIZATION OUTSIDE OF DoD

- **FACTOR C – VALUE OF TECHNICAL ASSISTANCE** (Warfighter/National Security)
  - VALUE ADDED (NEW TECHNOLOGY)
  - VALUE ADDED (BUSINESS INFRASTRUCTURE) (CREDIT AGREEMENT ONLY)
  - INTEROPERABILITY WITH OTHER DoD, FEDERAL OR COMMERCIAL PROGRAM
  - KNOWLEDGE TRANSFER
  - IN-HOUSE EFFICIENCIES PROVIDED BY DEVELOPMENTAL ASSISTANCE
NOMINATION FACTORS cont.,

- **FACTOR D – PROGRAM MANAGEMENT**
  - EXECUTIVE AND MANAGEMENT COMMITMENT
  - MILESTONES MET
  - PERFORMANCE COSTS
  - BETTER BUYING POWER INITIATIVES EVIDENCED
  - NEW BUSINESS OR SUBCONTRACT RELATIONSHIPS ESTABLISHED
  - TIMELY AND ACCURATE REPORTS TO OSBP AND DCMA

- **FACTOR E – HBCU’S, MSI’S, PTAC’S AND SBDC’S**
  - COMMITMENT EVIDENCED
  - VALUE ADDED SERVICES
  - UTILIZATION OF STEM INTERNS (UNDERGRADUATE OR GRADUATE)
  - LEVEL OF SUPPORT AND NECESSITY TO COMPLETE MILESTONES
2017 Nunn-Perry Awards
Nomination Package Template

SPECIFIC INSTRUCTIONS

A. Complete and submit one (1) executive summary including agency endorsement per nomination.

B. Complete Factors A, B, C, D, and E. See Paragraph K below

C. Provide support documentation for DoD Protégé Growth factors:
   - Copies of all approved DCMA Semi-Annual and Annual Reports (copies do not count toward Nominee’s total page limits)

D. Nomination is not to exceed twelve (12) pages. Assemble in following sequence:
   - Executive Summary, (one page maximum)
   - Acronym definitions, if required, (one page maximum)
   - Factors A, B, C, D, and E (two pages maximum per factor)
   - Copies of all approved DCMA Semi-Annual and Annual Reports (does not count toward the twelve page limit)
E. Word-processing instructions:
   - Arial font, not smaller than 10 point
   - Letter-sized pages with portrait orientation
   - Standard page-width text (i.e., no columns)

F. Prior to email transmission, convert and merge the files into one (1) PDF file, and assembled in the sequence, as described in Paragraph D above. Attach only the PDF file to your email transmission

G. Please title the PDF file and the email subject as: “DOD MENTOR NAME – DOD PROTÉGÉ NAME – FY17 NUNN-PERRY AWARDS NOMINATION”

H. Please include a brief transmittal statement, including a Point of Contact, in the email

I. Please attach only one (1) nomination per email submission.

J. Instructions for Factors A, B, C, D, and E
   - The purpose of these Factors is to describe how the mentor and protégé have demonstrated excellence in their relationship
   - Bullet format is preferred for responses to each Factor criteria area
   - Limit responses to two (2) pages per Factor. Charts, graphs, and/or tables will count towards the two-page per Factor limitation
   - Do not include attachments – including forms of electronic media such as sound clips, picture or video clips. These are cause for determining the nomination to be non-compliant
   - All data included should be supported by:
READ, FOLLOW INSTRUCTIONS, BE TIMELY!!!

QUESTIONS???????