DOD SBIR/STTR 201
Advanced Resources and Tools
Beyond Phase II & Mentor Protégé Training
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Welcome to the SBIR/STTR Submission Portal
https://sbir.defensebusiness.org

Overview:

• Solicitation/BAA Information
• Search current Instructions and Topics
• Contact Topic Authors (SITIS)
• Search Archives (Topics and Awards)
• FAQs, Help Desk, and Training videos
• Start a Proposal
Click ‘Instructions’ on the top menu to view Component-specific instructions for submission, as well as important submission dates and times.

Click ‘Topics’ on the top menu to view the current Topics for each Component, where you can then search by Component, Topic Number, or Keyword. Only Topics within the current, open Announcement are accepted.
Asking Questions to Topic Authors
SBIR/STTR Interactive Topic Information System (SITIS)

- Ask questions through SITIS to clarify technical aspects of a current Topic
- Follow SITIS for new Topic references, Topic updates, and Q&A from other businesses
• Search Topics and Awards
• Find out what technologies the DOD needs
• Find the best Component for your technology

Key Technology Areas:

- Air Platforms
- Chemical / Biological Defense
- Information Systems Technology
- Ground and Sea Vehicles
- Materials / Processes
- Biomedical
- Space Platforms
- Human Systems
- Weapons
- Nuclear Technology
- Sensors, Electronics, and Battlespace Environment
My Portal
Start and view proposal information

- Start a SBIR Phase I, STTR Phase I, or Phase II Proposal (Direct to Phase II Proposal when available)
- Start a Phase II Enhancement Application
- Access your Proposals
- View: HTML and PDFs (Cover Sheet, Tech Volume, and Proposal Package)
- Edit your firm information
Completing a Proposal
Contact the Help Desk with questions about how to submit

The Proposal consists of 4 main parts: Cover sheet, Technical Volume, Cost Volume, and CCR
Upgraded system includes validated information to minimize errors from self-reporting

Additional fields to support the contracting lifecycle

DOD is now integrated with the SBA database requiring a Small Business to only complete reporting once
Manages the following modules of the program:

- Announcements/Topics
- Proposal Submission Data
- Commercialization (Firm/Project)
- SITIS
- Reporting
- Award data
- Data Verification Tool
- Waivers
Workforce Portal
Announcement Management

- Upload, edit, and delete individual and bulk Topics
- Upload verification and automatic formatting
- Access database template for upload available

- Components can upload Announcement Instructions
- Solicitation/BAA Manager receives them and provides feedback to Components via email
• SITIS questions and answers are managed by the SITIS Admin

• Components can view the SITIS Report and view all questions asked and when forwarded to a TPOC for response

• View stats on duration of time questions were asked and answered by a TPOC
• View and export Phase I, Phase II and Direct to Phase II proposals packages

• Search by Solicitation/BAA, Component, Topic number, firm name, Proposal number, etc.

• Lock/Unlock Phase II Proposals

• Access Proposal Archives
Components can validate firm CCR data for their own records, as well as view and export firm proposal and funding history.

Components can search commercialization activity by any project that has been submitted to the Small Business portal.
Workforce Portal
Waivers, Notifications, and Forms

- Components can fill out Waivers to Exceed Notifications for Awards and also Award Guidelines
- Reporting Notifications
- Forms for Cross-Agency Awards (Both DOD and Non-DOD)
• Components can upload their quarterly and annual reports and provide real-time feedback on report submissions

• Provides a status on quarterly and annual report uploads by Component
• Validate CCR records by Components

• Validate Topics with ACQ Program, Manufacturing, and Energy Report for quarterly reporting

• SITIS Q&A Monitoring Report allows Components to check the status of unanswered inquiries